

**University of Michigan  
Gilbert and Sullivan Society  
Executive Board Meeting Agenda  
Thursday, December 14, 2018  
5:15pm STAC**

**Roll call**

- Natan Zamansky
- Jaime Sharp
- Annelise Comai
- Asher Marguiles
- Alexandra Kzeski
- Lori Gould

**Reading and Approval of the previous meetings**

Approved!

**Officer reports**

*Company Promoter*

- Cozy corner grossed \$661
  - Sent more detailed report
  - Sold dvds, maize and blue tshirts
  - Karl will not charge us for dvds
- Spring term SORC services in progress
  - Reserved bus signs for next show, submitted for diag banner lotteries
  - Talked to Anna about putting poster art on social media
    - Will follow up after post mortem
  - Money from cozy corner and tshirt sales and box office cash has been deposited with SORC
- Summer show post mortem - putting together financials
  - Has record from brown paper tickets - \$870 dollars worth of tickets
  - Check were sent, but SORC does not have record of deposit
  - Christina is calling bpt
  - Summer show videos are up
  - Will need to send out and print the summer show survey
    - Director's comments, how music went, traditions and stuff
    - Plus giant text box for any comments

*Program Editor*

- Give Asher checks for program ads
- Program financials
  - Program cost: \$749
  - Ad Revenue: \$675
- Keep program estimate of 1000 for fall show
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### *Ticket Manager*

(I won't be able to attend today. Chris' band "Strictly Fine" has a gig tonight and I need to get there early as the last time I went all 3 shows were sold out) The ticket manager spreadsheet is viewable as a google sheet and is shared openly but only I can edit...

<https://docs.google.com/spreadsheets/d/1YFr2Iswfm-FteSfafoehJl98RbWhQ2ljbuEkOME8CBg/edit?usp=sharing>

<b>Total Monies</b>						
			DRAFT			
Jeff Kendall Dec 11, 2018	<b>Revenue Review</b>					
	<b>TH</b>	<b>FR</b>	<b>S2</b>	<b>S8</b>	<b>SU</b>	<b>TOTS</b>
Box Office Cash	167.00	145.00	76.00	167.00	156.00	711.00
Box Office Checks	0.00	0.00	0.00	0.00	0.00	0.00
Credit Card Sales (BPT & Box)	1,191.00	2,167.00	3,463.00	2,697.00	3,871.00	13,389.00
<b>Totals</b>	<b>1,358.00</b>	<b>2,312.00</b>	<b>3,539.00</b>	<b>2,864.00</b>	<b>4,027.00</b>	<b>14,100.00</b>
						220.00
						748.00
						<b>15,068.00</b>

### *Secretary*

### *Treasurer*

- Finishing financials
  - Various things collected at end of show
  - Don't have program ads or cost figures
  - What is the \$2,900 dated 12/10 for?
    - Tsf - STAC rental
  - Afterglow cost
    - Around \$1300
  - Stac rental
- Accompanist employees UM
  - Payment goes into umich student account if accompanists are um employees

- We should tell people that before we hire them
- Will need to print treasurer's sheet really large

#### *Vice President*

- Party
  - Receipts are in
  - Final cast party - at most 19 or 20 people
- Room for post mortem is set

#### *President*

- Returned box office keys to Shannon
- All checks were given except Gustav's and Julie's - mailed today
- Will email Jeff to come with a report to post mortem

#### **Old business**

- Compiling the quiz answers today?
  - Will make them into a report, then print them
  - Needs to revert to old version, download, save as pdf, then send to Lori
- Jim's card address
  - Lori will drop it off at his house

#### **New business**

- Natan will attempt to redeem the Passports at Arts at Michigan
  - Might take a while

#### **Adjournment**