

**University of Michigan
Gilbert and Sullivan Society
Executive Board Meeting Agenda
Tuesday, November 20, 2018
5:15pm STAC**

Roll call

Reading and Approval of the previous meetings

Officer reports

Company Promoter

- Diag boards & banner have been delivered
- Various e-mails have been sent out for volunteers
- Christina to set aside two tickets for Eli
 - Put him where he was last time
- T-shirt art confirmations came in so they are on track.
 - Eta is 11/28th
- We will henceforth call Natan sir MoneyBags
 - *Please don't call Natan that.*

Program Editor

- Program was emailed to cast members, prodstaff, etc.
 - Changes that the cast tells me about as well as spacing, layout, polishing stuff will be done this weekend
 - Annelise will attend first orchestra rehearsal on Monday, Nov. 26th at 7pm? (confirm time) to take the orchestra picture, Eric has hopefully emailed the orchestra members about dressing like they're going to have their picture taken that evening
- Act II supertitle edits were sent to John last weekend
- Mayor's assistant called me and asked me to send ad prices to them, I did that and haven't heard back

Ticket Manager

- Jeff mentioned that he needs box office coverage if he's subbing for Ben
 - As of yesterday Mitch is subbing for Ben
 - Jeff needs to run box office
- Eli Neiburger
- Christina will answer the questions for Jeff

Secretary

- Pins. Approved
 - Contact
- If you are due for a pin/overdue for a pin let them know. Send an e-mail.
- Sent out another e-mail for volunteers
- Bob Wittersheim is on board for light
 - Christina is going to meet with David Pickell
- Christina is probably stage manager. Get with Lori to figure out what the hell I'm doing.

- Sunday
- Tuesday
- Thursday
- E-mail Neha about supertitles
- Need at least one person for crew. Some flying things
 - Everyone has a costume change
 - Natan & Chris will help the costume change
- Grace Hanks can do Thursday & Sunday
 - Sent message to

Vice President

- Need a double bassist.
 - She asked Daniel & he can't do it.
 - She sent an e-mail to double bass professor and expects a response after break. If that doesn't work out, there are very few double basses.
 - She will reach out to Phil Rhodes, David Goldberg & Tony Pinell as well.
- Natan will talk to Bobby to see if he's willing to come back at a slightly higher price to be a chorus master for Gondoliers. Price
- Confirmed reservations for auditions with Mark just now
- Not able to do sitz in music school
- Natalie will check on the concert series at Zion Lutheran. Natalie is pregnant! Lori knew this
- Mark sent an e-mail about the sprinkler heads. Total cost - \$3779.35. \$1889 and change is the half the cost. He can generate a funds transfer when we give him the go-ahead. This is approved and Mark has been told to generate the funds transfer.
- Jaime asked Don re: final cast party.
 - He's getting his house renovated so maybe no

President

- OOPS, forgot to create honorarium list. Will do by Friday
 - Needs to be done before December or the checks won't be on time
 - Make sure to tell him it is not a finalized list. Put it in big letters
- Mitch can fill in for Ben!
- Letterhead for Richard no longer needed right this moment. Natan will still create it with a cool logo.
- Assistant manager? Maybe. Stage Manager? Christina
- TICKET ISSUE: seats cannot be selected on a phone/iPad
 - Lori checked and we verified'
- Was the Mendelssohn form fixed?
 - She hasn't done that. She will do that right now.
 - David Pickell sent the times that it should be.
 - It needs to be corrected & sent in
 - They can't schedule the staff until we have it right
 - She will e-mail the person who sent the form (maybe it was Samantha?)
- Caitlin doing the bowl prop stuff.
 - Program draft has names
- Thomas will run music rehearsals & auditions for the first three weeks of Gondoliers (TBD)
 - Alexandra needs to send e-mail to Thomas, Lee & Eric introducing them.
 - Mass meeting is Jan 13

- Auditions 14-17th
- Days needed up until February 10

Old business

New business

- Mark confirmed that it looked like the aux room is ok for the auditions in January
- Eric
- Mikado
 - Naomi Andre said bad things about the Mikado.
 - Everyone needs to do the poll
- Someone needs to pick up the mail EVERY week!
 - Annelise will pick up the mail on Tuesdays before board meetings

Adjournment

11/27/2018 Approved