

**University of Michigan
Gilbert and Sullivan Society
Executive Board Meeting Agenda
Thursday, February 28, 2019
3pm Music School Building**

Roll call

Asher
Natan
Alexandra
Annelise

Reading and Approval of the previous meetings

Officer reports

Company Promoter

- Tshirt signups are going
- Arranged poster, bus poster, will work on business cards
 - Will order stuff over break
- Will make the mikado email
- Talking to Marilyn, Laura, Peri about promotional photos
 - Promo photos of costumes on March 11, 12
 - Tell the cast the week before
 - Costumes available for the chorus and the gondoliers, casilda,
- Sending emails to retirement communities

Program Editor

- Sent bio reminder email
 - Send bio reminder to Peter
- Tried to call Tam, phone wouldn't let me dial her number, I'll try again this week
- First orchestra rehearsal date? Eric wasn't at last week's prodstaff meeting
 -
- Ad Excursion date - March 24 or March 31
 - March 24
 - Ad excursion starts after done with rehearsal, whether that's 4:30 or 5
 - Go until 7
 - After done with rehearsal, we'll go up to central campus and send out groups with ad sheets and posters
 - Send out email, make an event on facebook
- Ushers
 - How many box office people do we need?
- Write email to restaurants offering a coupon for a deal on a meal before or after a show

Ticket Manager

- Work out the ticket details with Elderwise
- How many people do we need in the box office each night?

Treasurer

- Peri got reimbursed for things that weren't shipped to her, so she's going to reimburse UMGASS back - taken care of

Secretary

Vice President

- When we return all rehearsals will be in STAC
- If you see Eric anytime soon PLEASE tell him I need to know when the orchestra rehearsal will be
- Next prod staff meeting is 3/10

President

- Christina needs to respond to Nancy
 - Natan are you in contact with her?
- I need to finish Mendelssohn survey
 - Only Jeff responded
- I can't get ahold of Cheyenne
 - Asked Richard for her number

Old business

New business

- Not enough people to have quorum on March 10, so we'll need to reschedule that meeting

Adjournment