

**University of Michigan
Gilbert and Sullivan Society
Executive Board Meeting Agenda
Monday, September 2, 2019
4pm Michigan League**

Roll Call: Asher, Anastasia, Caitlin, Lori

Reading and Approval of the previous meeting's minutes

President

Summer Review

- Organizational Stuff
 - A lot of the work for beginning starts in March. Recommend next year that we get started early so that we don't get impacted by a long Constitution review. In the meantime, Asher has submitted these requests:
 - Put in the request for Festifall lottery
 - Signed up for the lottery on bus posters and spot on the diag (will find out if selected on September 8th)
 - Posters need to go up. Recommendation to put up in classrooms
 - Last version of poster is approved
 - Lori will print first thing tomorrow - 150 copies
 - Anastasia will poster SMTD and School of Education
 - Asher will poster around Mason, Angell, other central campus locations
 - Stephan can poster around engineering building
- Treasurer Stuff
 - Emailing with Stephan and Alexandra to get money from Gondoliers tickets from Brown Paper tickets
 - Plans to limit the orchestra budget this year - idea is to set a fixed budget
 - Music scores need to be ordered
- Live Stream Shows
 - Didn't find anything that he loved - most were geared toward larger organizations
 - Can't require money before streaming, but can do a free stream with links to FUMGASS Paypal for donations. Once we get closer to performances, we will need to figure out exactly what we want to do
- Email contact from SMTD Musical Theater who emailed about Pirates
- Reach out about Passport to the arts

Coming Week

- Mass Meeting Organization
 - AV stuff is already ordered for the room

- Lori will print off the sign up sheets
 - Asher will do a board proctor sign up
- Truck Load and Move In: need to establish the time and arrange time with Lydia Mendolssohn

Vice President

Summer Review

- Booked room for mass meeting and for today

Coming Week

- Music Scores need to be ordered (30 copies need to be purchased)
 - Caitlin will order (and later be reimbursed) once Anastasia gets together the information
 - Send to Lori office: LSA Dean's Office, 500 South State Street
- Will send email to SMTD to voice students
- Will book the rooms for regular board meeting once we have time established (thinking Sundays before meetings, changing time based on if there is a Prod staff meeting or not, reference Asher's email)
 - Sundays should work for Anastasia as well. She might just be a little late coming from singing at church
 - STAC would work well for the meeting
- Booking rehearsal time: ask for Sunday, Tuesday, Wednesday, Thursday from 7-10PM
 - David communicated we might have to adjust times on Thursday, but until Mark communicates that as a hard requirement, we will ask for 7-10PM
- Reserve STAC for Sitzprobe
 - November 23rd seemed like the best option, but Anastasia will confirm with Ezra and David before we book the room
- Look into contact person for theater majors - ask Natan
- SMTD students have to do a semester of prod staff work, Anastasia will schedule a meeting with Didi to see if we can count toward that requirement

Secretary

Summer Review

- Has been maintaining the website, including new features of calendar and blog
- Has been posting on Facebook
- Working on historical database and maintaining the archive

Coming Week

- Will post on social media advertising all week
- Putting Beth Ballbach's posters in archive (getting at mass meeting)
- Will work with Brynn to get missing posters to STAC

Overall

- Need to find a Company Promoter and Ticket Manager
 - If we don't get a Company Promoter in the next few weeks then we need to reach out to Natan to get all his company promoter materials
 - Ticket manager - Christina can do remote work if needed, but can't attend any meetings or work the box office
- Lori needs a "Letter of Responsibility" from us that she is responsible for Company Props
 - She'll look for a template and print it. Asher will sign
 - Lori will ask Mark if we have insurance
- Lost props
 - Some were stolen from Lori's car. She is determining exactly what is missing and seeing if it can be reimbursed
 - Crowns are probably lost

Adjournment